



FUNDAMENTALS OF PROJECT MANAGEMENT

This is a 1-day classroom style presentation

We show...

- ✓ ...why PM Fundamentals... are key to being a good PM
- ✓ how these Fundamentals are independent of and adaptable to any Workflow (WF), Company, and all Projects.

Our promise to your PM's and other team members

- ✓ They will hear some simple and practical ways to deal with issues they face.
- ✓ Tips on reducing stress
- ✓ examples of “gone wrong” projects and bad PM behaviors they can avoid
- ✓ ...and things I wished I had known when I started...
- ✓ improvement journey - how to make it one they can believe in.
- ✓ and the right journey may NOT be ever increasing WF maturity



Your PMs and supporting resources will understand how both personal performance and project performance can be improved through the Fundamentals

- ✓ What are Fundamentals of good project management.
- ✓ Refresher for the veterans and probably a few things they didn't know
- ✓ A foundation for those new to project management.
- ✓ Fundamentals can reduce stress and improve results.
- ✓ Applies to every project; and any company culture
- ✓ Helpful for:
 - ✓ leaders with oversight of PM's and project teams
 - ✓ Project team members, Stakeholders, and recipients of projects
- ✓ Lessons learned from years of PM process changes at multiple different companies. What works, what does not work, and WHY!



In each Chapter, the PMs can expect to learn:

- ✓ What it is
- ✓ Why it matters
- ✓ How to use it correctly
- ✓ Common mistakes & how to avoid them
- ✓ Typical responsibilities: PMs, team members, Leaders
- ✓ Practical Tips for the PM and team.
- ✓ Advanced topics for future leaning opportunities



Chapters that we will cover;

1. The Project Work Area
2. Workflow
3. Scope
 - Scope Alignment (Project Charter)
4. Schedule
5. Risk
6. Budget
7. Execution, Start Up
 - Change Order Management (Great Conversations)
8. Project Closing & Typical Results
9. Ideas for project systems improvement (do's and don'ts)



About the presenter:

- ✓ + 40 years of PM roles
- ✓ PMP, Kerzner, benchmarking events, other PM courses, project events
- ✓ Domestic & International projects
- ✓ PM on (3) new plants
- ✓ PM (2 over \$100MM); small projects (had 25 open at one time)
- ✓ Specialty Chemical, Metal Processing & Fabrication, Consumer Products, Pharmaceutical, Food
- ✓ PM and Project Workflow Maturity Models: Low –to- High
- ✓ Director: leading WF, Capital Plan, PM training, PM tools, Best Practices, WF Gate
- ✓ Director: PMO, PMs, ESPs, CMs
- ✓ Project Audits (all >\$10MM and ad hoc requests)
- ✓ Director Shared Services: specs and standards, Utilities, Facilities, Safety
- ✓ Design + implement WF and tool changes: what worked and **did not work**





Course: FUNDAMENTALS OF PROJECT MANAGEMENT
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